

Board Meeting Minutes
Washington Biathlon Association
May 2, 2005

Vice President Jon Matson called the meeting to order at 6:45 p.m. Present were Jon, Treasurer Jack Seabrook, board members Jay Bender and Mike Spillane. President Chris Caviezel and Secretary Bob Vallor were unable to attend.

Minutes from the last meeting: Minutes from the April meeting were not ready so an acceptance vote on them was postponed until the next meeting.

Treasurer's Report: was presented by Jack. As of the 5/1 bank statement, the association had \$4,387.89 in checking with three checks still out. After these checks clear, the expected balance in checking should be \$4152.89. The savings account contains \$2,508.59. Money's collected at the February winter race are still out but are expected to be turned in by Bob soon. Dryden Metal Works has submitted a bill for 35 hours of work at \$50 per hour. Jack will research what the appropriate sales tax should be, adjust the bill and mail a check to them.

Membership report: no new memberships were presented.

Old business:

Target project

In Bob's absence Jay gave a report on the Target Project to the extent that he could. Work progresses well but Dryden Metal Works has identified that some parts are missing.

14 of the "arm" piece for the hit plates (there should be 105). 24 of the little pieces that move and stop the sliding prone mask (there should be 42), an assembly that the cable slides through (there are none). 1 reset bar piece with the curved cut on the end, and 6 rails that are the one side of the sliding prone mask. We are unsure if the parts maybe left in Bob's garage or at the previous welder's, or that may not have been fabricated originally.

Summer events

Preparation for the May event in Machias was discussed at length. Jim Slyfield had email the board with several questions each of which was discussed with responses tabulated to be given to Jim by Jon and Mike. Jon will provide feedback to Jim on the scope of information that he should published. Jay and Bob will coordinate getting the equipment and rifles to him after they are used in the Methow for the coaches clinic there on May 22-23. Mike volunteered to edit and review with Jim the activity agenda that Jim had prepared for the Machias weekend.

By-Laws committee

The by-laws committee is making some progress on rewriting the by-laws. Meetings are planned in June prior to Jon's departure on vacation.

New Business:

The topic of race entry fees was discussed. Jack said that his understanding of the operating procedure was that the designated race director should establish a budget for a race to include things like insurance, facilities rentals, possible t-shirts, awards, food, etc. and based on that an appropriate entry fee should be proposed that would allow the organization to cover all costs and make a little for future expenses. The board would approve the fee. President Chris Caviezel had indicated in a previous email discussion that he felt a consistent entry fee should be used and race amenities adjusted accordingly. The question of whether the organization should be able to bank some money from races or just cover expenses specific to that race also turns on the belief that there is a "fund raising" requirement that is separate from racing from which funds to support operations, scholarships, uncovered race expenses, equipment maintenance, etc. would come. It was agreed that further discussion of this is required and that we should consult the materials that have been previously prepared on race organization and preparation that might include a budget template. A request is being made of Bob Vallor to provide any materials from past activities that might address this at the next meeting.

This discussion also touched on the issue of USBA memberships and whether it is required (for insurance purposes) for each participant to be an USBA member (even if for only a day) in order to participate in summer biathlon as it is for winter biathlon events. It is unclear exactly what the requirements are. Jack volunteered to get clarification from the USBA for discussion at the next meeting.

The next meeting was scheduled for Monday, June 6, 2005 at Mike Spillane's office.

Jack moved to adjourn and Mike seconded. The meeting ended at 8:25 p.m.

Jon Matson
Vice President