

DRAFT
Meeting Minutes
WASHINGTON BIATHLON ASSOCIATION
June 27, 2005 (July Meeting)

Secretary Bob Vallor called the meeting to order at 6:47 PM. Present were Bob, Treasurer Jack Seabrook and Board member Mike Spillane. Vice President Jon Matson and Board member Jay Bender were out of town and President Chris Caviezel remains on military duty.

Bob gave a target update based on an e-mail from Jay. Jay had secured the parts, that needed to be fabricated, to complete the project and noted that there will be cost overruns. It was suggested that these be discussed in more detail at the August meeting.

Jack gave a Treasurer's report noting that the WBA has a checking account balance of \$2882.29 and a savings account balance of \$2909.62. Five checks had not cleared on the last bank statement. The totals given included the income from the February, May and June races and events. Jack said he had forwarded a check for day memberships for non-members at the February and May events and will try and clear these up with Bob and Jim Slyfield. One racer in February had not sent in his USBA fee as promised and a number of fees were not collected in May. Jack said he would meet with Jay and go over the June race finances to answer a few questions he had. Jack handed out a draft copy of a Race Director's Cost Sheet, a template of how to organize finances for each race. It involved information originally developed several years ago by Mike Spillane and input from Jack and Jay.

The June 11th race was reviewed. Generally it went very well, but drew only sixteen racers. The numbers of racers are down at WBA races and the board discussed reasons and what to do about it. It was believed that the target project, which has preoccupied the WBA for a time and originally caused some race cancellations is a big factor. Publicity work needs to be done to rebuild the numbers.

Bob gave a Membership report, noting that no new memberships were received during the month.

The July 9th race was discussed. Race Director Jack Seabrook said he was planning a Sprint format race followed by a fun-run Relay race. Bob noted that the trail through the "woods" that was too wet for the June race, would be open for July.

Awards and T-shirts being worked on by Mike Spillane were discussed.

Mike is set to make a t-shirt order and was referred to contact Mike Lunenschloss regarding graphics used on bibs and past shirts. Mike will order between 30 and 40 shirts for the August race.

Jack reported that the work on revising the By-Laws continues, noting the October elections are coming up soon. There will be a draft copy available, hopefully by e-mail before the August meeting.

The Race Procedures manual was discussed and it was decided that the draft manual would be broken up by chapters and Bob would assign a board member to a series of chapters to edit and give input.

There was a discussion of the Stevens Pass Nordic Center range proposal and the seemingly conflicting assessment of the site by WBA officials, recently and in the past. Jack and Bob expressed concerns that the recent assessment was so different that maybe a different site was being looked at. A suggestion was made that a board meeting could be scheduled in the fall, at Stevens Pass Nordic and possibly Mike Power could attend and the board could get an idea if there was a different location.

The next meeting was set for August 1, 2005 at Mike Spillane's offices. Bob moved to adjourn, Jack seconded and the meeting ended at 7:38 PM.

Bob Vallor, Secretary
Washington Biathlon Association